

STATE DEPARTMENT OF LAND

Services, requirements and fees for registration of transfer of land

Transaction	Requirements	User Charges	Time-lines
Registration of Transfer of land	Original valuation report Original stamp duty assessment form and payment receipt Rates clearance certificate Copies of national ID and PIN for all parties Colored passport size photographs of all parties Consent from commissioner of lands or land control board Original title deed Land Rent clearance certificate	Kshs 500	7 days
Stamp duty Payment	Stamp duty is payable to Commissioner for Domestic taxes at designated banks	4% of value of the land within a municipality 2% of value of land outside municipalities	On the spot

<p>Application for Land Rent Clearance certificate, consent to transfer and valuation for stamp duty.</p>	<p>Complete copy of title Copy of deed plan Evidence of full payment of land rent Receipt for consent fees paid Letter from advocate applying for consent to transfer Property route sketch map Certified copy of current search Original transfer document Duly filled SD-1 form</p>	<p>Land rent clearance-Free</p> <p>Consent to transfer-Kshs-1,000</p> <p>Valuation for stamp duty-Free</p>	<p>Land Rent Clearance certificate -2days</p> <p>consent to transfer-2 days</p> <p>valuation for stamp duty-5 days</p>
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Applications to be submitted at the Integrated services counter in the Banking hall